

### THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

If you are in any doubt as to the action you should take, you are recommended to seek your own personal financial advice immediately from your stockbroker, bank manager, solicitor, accountant, fund manager or other appropriate independent financial adviser, who is authorized under the Financial Services and Markets Act 2000 if you are in the United Kingdom, or, if not, from another appropriately authorized independent financial adviser.

If you have sold or otherwise transferred all your shares in Orient Telecoms Plc, you should at once forward this document and the accompanying proxy card to the purchaser or transferee, or to the bank or stockbroker or other agent through whom the sale or transfer was affected, for transmission to the purchaser or transferee.

# **Orient Telecoms Plc**

Registered in England & Wales Company No. 10028222 ("the Company")

#### **Directors**

Wong Chee Keong, Chairman Sayed Mustafa Ali, Executive Director Kirubarharan Ponniah, Non-Executive Director

### **Registered Office**

Eastcastle House, 27/28 Eastcastle Street, London, United Kingdom, W1W 8DH

7 September 2024

Dear Shareholder,

**Electronic Communications** 

Increased use of electronic communications will deliver savings to the Company in terms of administration, printing and postage costs, as well as speeding up the provision of information to Shareholders. The reduced use of paper will also have environmental benefits.

The Company's Articles of Association allow communications to Shareholders in electronic form and, in addition, they permit the Company to take advantage of the provisions relating to website communications. Your Board now wish to implement this regime.

Under the provisions of the Companies Act 2006, we are required to ask you individually to confirm your agreement to the Company sending or supplying documents and information, such as the Annual Accounts and Interim Accounts, to you by electronic form or by placing such documents and information on the Company's website (www.orient-telecoms.com) ("the Website").

# Scenario A – Documents and Information will be placed on the Website, and you will be notified of this by electronic form (i.e. email)

If you prefer to receive notification of documents and information by email please sign and complete Section A of the Electronic Communications Reply Slip enclosed and return it to the Company Secretary at MSP Corporate Services Limited, Eastcastle House, 27/28 Eastcastle Street, London W1W 8DH, United Kingdom. Please insert your email address into the appropriate place in Section A, sign and date the form and print your name and address in block capitals where shown.

### Scenario B - Documents and Information will be sent to you by post

If you prefer to receive the documents and information in paper form rather than via email or the Website, please sign and complete Section B of the Electronic Communications Reply Slip enclosed and return it to the Company Secretary at MSP Corporate Services Limited, Eastcastle House, 27/28 Eastcastle Street, London W1W 8DH, United Kingdom. Please sign and date the form and print your name and address where shown.

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# Scenario C - Documents and Information will be placed on the Website and you will be notified of this by post

If we do not receive any response from you within 28 days of the date of this letter, then you will be taken to have agreed (under paragraph 10 of Schedule 5 to the Companies Act 2006) that the Company may send or supply the documents and information to you via the Website. Therefore, if you agree to the Company sending or supplying documents and information to you via the Website, you need take no further action in relation to this part of the letter.

In order to access the documents and information on the Website, you will need access to the internet, web browser software (such as Microsoft Internet Explorer) and Adobe Acrobat Reader. If you do not have Adobe Acrobat Reader, you can download a free copy from <a href="https://www.adobe.com">www.adobe.com</a>.

We will notify you when the documents and information are available to access on the Website by post and we will provide you with:

- the address of the Website;
- the place on the Website where the documents and information may be accessed; and
- details of how to access the documents and information.

If the Company is required to restrict the sending of any documents or information to any shareholders within the European Economic Area (EEA) (other than the UK), for example due to the local laws of the EEA country in which the particular shareholders are resident or otherwise located, we will not be permitted to use electronic means to communicate with any shareholders holding shares of the same class as those shareholders within the EEA (other than the UK). In any such case, we will send you hard copies of any documents or information.

Yours faithfully,

Wong Chee Keong Chairman 7 September 2024

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# **Orient Telecoms Plc**

(Incorporated and registered in England and Wales with registered number 10028222)

## **ELECTRONIC COMMUNICATIONS REPLY SLIP**

### SECTION A

If you would like to receive email notification when new documents are available on the web, please register for electronic communication:

a.	1	by completing the details below:																				
I/We agree to the Company's request to send or supply documents and information to me/us in electronic form.																						
My/	our (	e-mail	addres	ss foi	such	n purpo	ses i	S:														
_																						
		-					•															
SEC'	ΓΙΟΝ	N B																				
ONLY COMPLETE BELOW IF YOU DO NOT WANT TO RECEIVE DOCUMENTS AND INFORMATION BY ELECTRONIC MEANS AND ELECT TO CONTINUE TO RECEIVE DOCUMENTS AND INFORMATION IN HARD COPY FROM THE COMPANY BY POST																						
I/W	e ele	ct to c	ontinu	e to r	eceiv	e docu	ment	s and	d inf	orma	ation	in h	ard	сору	froi	n th	e Co	mpa	ny b	y pos	t.	
Sign	ed					Date																
Nam	e (p	rint)																				
Add	ress.																					

PLEASE RETURN THIS ENTIRE FORM TO: MSP CORPORATE SERVICES LIMITED, EASTCASTLE HOUSE, 27/28 EASTCASTLE STREET, LONDON W1W 8DH, UNITED KINGDOM.

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